



MINUTES

**Holly Springs Fire-Rescue District
Commission Board of Fire Control
Tuesday, September 10th , 2013
7:00pm**

A public meeting of the Holly Springs Fire-Rescue District Commission Board of Fire Control was held on Monday April 1st, 2013 at 7:00 pm. in the Clara W. Edwards Community Center of the Holly Springs Fire Department administrative building. Chairperson Roger Hall presided. The following members were present or absent as indicated:

List Present or Absent

Commissioners

Chairman Roger Hall - Present
Vice-Chairman Robby Golightly – Present
Commissioner Jerry Jackson. – Present
Commissioner Lee Jeffcoat – Present
Commissioner Scott Yarborough - Present

Administration

Chief Brent Blackwell – Present
Secretary Bonnie Fulton – Present
Accountant Ken Everham - Present

In compliance with the Freedom of Information Act, notices of this meeting were posted on district website, posted on public information board, & mailed to the local media or other interested parties that formally requested such copies.

Invocation was rendered and the beginning prayer was led by Mrs. Bonnie Fulton.

Agenda items were addressed out of order as indicated. Requests for additions to minutes were submitted and approved.

- 1. APPROVAL OF MINUTES** – Commissioner Jackson made a motion to approve the minutes from the August 2013 meeting. Commissioner Golightly seconded. Vote 4-1 in favor. Motion carried. Commissioner Yarborough did not vote as he was not present for that meeting.

2. DISTRICT OPERATIONS REPORTS

Financials: Mr. Everham gave a quick overview of the monthly numbers. Also requested that Xerox and SC Fire Academy be added to Electronic Payment. Commissioner Yarborough made a motion to add both vendors to Electronic Payment. Commissioner Jackson seconded. Vote unanimous, motion carried.

Chief's Report : CAD Report overview; ISO update – still waiting to hear about scheduled appointment. Audit is random – prefire plans almost done, truck equipment list almost done, hydrant testing on 9/21/13 (need static kit to complete testing); radios for school up and running;

Grant almost done (County Grant for station tools); Committee being establish for future truck purchase; Fire Prevention Week coming up 10/6-1012 – Chris Catalano to meet with school principal; Need extra help, too many days no help is here. Commissioner Yarborough talked about the Safeceiver – pocket sized receiver only.

3. OLD BUSINESS

Management Operating Guidelines – Final Revision Final revision was reviewed. Commissioner Hall made a motion to approve the revision. Commissioner Golightly seconded. Vote unanimous, motion carried.

Trucks/PM's – PM's will be done by the end of September.

Roof Repairs – Only bid received was for \$39,000. Commissioner Yarborough made a motion to extend the bid window for 30 days. Commissioner Jeffcoat seconded. Vote unanimous, motion carried.

CPA bids for Audit – Received and approved of bid from Cline Brandt Kochenower & Co. Commissioner Jeffcoat made a motion to use this CPA again this year. Commissioner Jackson seconded. Vote unanimous, motion carried.

4. NEW BUSINESS

Old Car 10 (Expedition) – What are we going to do with it? Not considered safe to drive. Commissioner Jackson made a motion to sell it “as is” on gov.deals. If to a department, include lights and siren; if not a department we will remove those items. List at \$2500. Commissioner Jeffcoat seconded. Vote unanimous, motion carried.

Xerox Upgrade – Old machine in Accounting Office, no extra charge.

WiFi Hot Spot – for use in trucks, on calls to have internet access. Roughly \$50/month. Commissioners to discuss again next month.

Enclose Shed in Back Parkin Lot – Chief to get prices for enclosing or replacing with closed shed by next meeting.

5. CITIZENS AGENDA

6. EXECUTIVE SESSION – Commissioner Jackson made a motion for Executive Session for personnel matters. Commissioner Jeffcoat seconded. Vote unanimous, motion carried. Executive session began at 8:01.

7. ADJOURNMENT & CLOSING