



MINUTES

**Holly Springs Fire-Rescue District
Commission Board of Fire Control
Tuesday, August 16th, 2016
7:00pm**

A public meeting of the Holly Springs Fire-Rescue District Commission Board of Fire Control was held on Tuesday, August 16th, 2016, at 7:00 pm. in the Clara W. Edwards Community Center of the Holly Springs Fire Department administrative building. Chairperson Lee Jeffcoat presided. The following members were present or absent as indicated:

List Present or Absent

Commissioners

Chairman Lee Jeffcoat - Present
Vice-Chairman Robbie Golightly – Present
Commissioner Jerry Jackson. – Present
Commissioner Roger Hall – Present
Commissioner Scott Yarborough - Present

Administration

Chief Brent Blackwell – Present
Asst. Chief Ryan Jones - Present
Secretary Bonnie Fulton – Present

In compliance with the Freedom of Information Act, notices of this meeting were posted on district website, posted on public information board, & mailed to the local media or other interested parties that formally requested such copies.

Invocation was rendered and the beginning prayer was led by Ms. Bonnie Fulton.

Agenda items were addressed out of order as indicated.

- 1. MEETING CALLED TO ORDER @7:01 p.m.**
- 2. APPROVAL TO ADOPT CURRENT AGENDA** Commissioner Jackson made a motion to accept the current agenda. Motion seconded, vote unanimous, motion carried.
- 3. APPROVAL OF PREVIOUS MONTHS MINUTES** Commissioner Jackson made a motion to approve the minutes from July 2016 and the corrected minutes from June 2016. Motion seconded, vote unanimous, motion carried.
- 4. FINANCIAL AND DEPARTMENT REPORTS** Financials handed out by Assistant Chief Jones. He went through the current months numbers with the commissioners.

Chief's Report – Of the 3 people we had in Rookie School, 2 have dropped out. Sonar was ordered for the boats and shipped to the manufacturer, the Trailer should be here on Friday (August 19), and the boat should be here by September 17, 2016. BB&T will put the money for

the boats into escrow to keep it separate from the money for the truck. Closing on the loan is August 31, Pierce is to be paid on September 2nd, by wire transfer. County is giving us \$12,000 towards ATV, Chief has a quote for \$28156. He will shop around some more. Not critical now. Harvest Day – Sept 24 – Also First responder Day, do we want to have a HSFd presence? We now have a dock and boathouse for the boats but the property around it needs some work, Trees need to be removed, etc. Department needs a new lawnmower and a trailer to haul it.

Commissioner Yarbrough made a motion that Chief could spend up to \$8000 on a new lawnmower and a trailer. Motion seconded, vote unanimous, motion carried.

Cascade system will be here, ready to install in 4-5 weeks. Discussion about placement of system followed. Manufacturer will test quarterly. Assistant Jones reported on subpoena for unemployment and the fact that Paychex has not yet responded to numerous requests. Follow up on Thursday.

5. OLD/UNFINISHED BUSINESS

a. Capital & Grant Report and update Covered in Chief's report

6. NEW BUSINESS

a. Vote on Holston Creek Property Lease Agreement & Memorandum of Understanding with Spartanburg County and the Spartanburg Parks and Recreation Department to acquire 2.11 acres along New Cut Road adjoining the Holston Creek Park for the purpose of construction of a fire department substation.

The Lease Agreement was received, Commissioner Jeffcoat reviewed each paragraph of the agreement with the entire board. Commissioner Hall made a motion to accept the Lease Agreement as read, between Spartanburg County and the Holly Springs Fire Rescue District for the Holston Creek Property, the 2.11 acres. Motion seconded, vote unanimous, motion carried.

b. Hiring process of CPA for 2015-16 Fiscal Year Audit Commissioner made a motion to use Greene, Finney & Horton again this year. Motion seconded, vote unanimous, motion carried. Ms. Fulton to contact the firm and advise and schedule audit.

c. Planning/Scheduling of bi-annual Backpack Missions fundraising event We need to decide what the fall fundraiser will be. Possible BBQ, or Fish Fry, or other suggestion. Please be thinking about this for next meeting.

7. EXECUTIVE SESSION

8. CITIZENS AGENDA

9. ADJOURNMENT Commissioner Jackson made a motion to adjourn. Motion seconded, vote unanimous, motion carried. Meeting adjourned at 8:03 p.m.