



MINUTES

**Holly Springs Fire-Rescue District
Commission Board of Fire Control
Monday, August 5th , 2013
7:00pm**

A public meeting of the Holly Springs Fire-Rescue District Commission Board of Fire Control was held on Monday August 5th, 2013 at 7:00 pm. in the Clara W. Edwards Community Center of the Holly Springs Fire Department administrative building. Chairperson Roger Hall presided. The following members were present or absent as indicated:

List Present or Absent

Commissioners

Chairman Roger Hall - Present
Vice-Chairman Robby Golightly – Present
Commissioner Jerry Jackson. – Present
Commissioner Lee Jeffcoat – Present
Commissioner Scott Yarborough - Absent

Administration

Chief Brent Blackwell – Present
Secretary Bonnie Fulton – Present
Accountant Ken Everham - Absent

In compliance with the Freedom of Information Act, notices of this meeting were posted on district website, posted on public information board, & mailed to the local media or other interested parties that formally requested such copies.

Invocation was rendered and the beginning prayer was led by Mrs. Bonnie Fulton.

Agenda items were addressed out of order as indicated. Requests for additions to minutes were submitted and approved.

1. APPROVAL OF AGENDA/MINUTES

Commissioner Jeffcoat made a motion to approve the Agenda. Commissioner Jackson seconded. Vote Unanimous, Motion carried.

Commissioner Jackson made a motion to approve the June 2013 minutes. Commissioner Jeffcoat seconded. Vote unanimous, Motion carried.

Commissioner Hall made a statement concerning injuries and deaths nationwide. Would like to review Policy & Procedures on safety to be sure our firefighters are taking all necessary precautions to prevent injury.

2. DISTRICT OPERATIONS REPORTS

Financials: Hand outs were reviewed. No questions.

Chief's Report : CAD Update medical calls being run alone due to Medic 24 being in service elsewhere. Would it be possible for EMS to notify station when that occurs so there is adequate coverage?

M5 went down again. Needed new engine. Cost was only \$166.44 due to warranties. E3 is back at Carolina International. They are now saying it is the wiring harness. Hopeful that repairs will be complete Aug.6.

A/C Unit – Repair quote by Schell Mechanical was \$1639.00. No one else could come that low at all.

ISO Agreement due for annual signatures with both Gowensville FD and TRFD. Edited and signed by next month.

Acquired list of things ISO will be looking at during inspection. Date not set yet. We are missing carbide chains on the rotary saws.

Employee Handbook – Getting ready to complete for Commissioners to go over and approve.

PM's - current

2. **OLD BUSINESS**

Roof Repairs – Ad placed for bids, Calls being forwarded to Commissioner Golightly. Requested bids be in by 8/24. Both Guy Roofing and Bakers want to bid.

Replacement Refrigerator – Replacement was paid for by a donation from Mrs. Clara Edwards Estate. Also Mrs. Edwards plaque is up. And she also made a \$5000 donation to the department.

Management Guideline – Review draft, Page 2 highlighted is to protect both parties involved.

3. **NEW BUSINESS**

ISO – What does the Chief need from the Commissioners. At this time, nothing. Possibly something as inspection gets closer.

2012-2013 Financial Audit – Commissioner Jeffcoat to send out requests for bids.

Active Shooter Plan – Chief taking the lead on this. He has recommended radios throughout the school, however, the school budget has no money to buy them. The school is asking for help. Amazon has them for \$46.00/each. Can we do a joint fundraiser (i.e. the school, HSFRD, and the Sherriff's Office)?

Pumper Funding – Pumper is currently 10 years old and a new one takes a year to get speeded out and build. Need to think about it and how to fund it – “Float a bond”. Think for next year.

5. **CITIZENS AGENDA**

6. **EXECUTIVE SESSION** Commissioner Jeffcoat made a motion for Executive Session. Commissioner Jackson seconded. Vote unanimous, motion carried, executive session started at 8:30.

Commissioner Jackson made a motion to come out of executive session at 8:45.
Commissioner Golightly seconded. Vote unanimous, motion carried.

7. **ADJOURNMENT & CLOSING** Commissioner Jackson made a motion to adjourn at 8:45. Commissioner Jeffcoat seconded. Vote unanimous, motion carried.

Next meeting September 10.