



MINUTES

**Holly Springs Fire-Rescue District
Commission Board of Fire Control
Tuesday, June 2nd, 2015
7:00pm**

A public meeting of the Holly Springs Fire-Rescue District Commission Board of Fire Control was held on June 2nd, 2015 at 7:00 pm. in the Clara W. Edwards Community Center of the Holly Springs Fire Department administrative building. Chairperson Lee Jeffcoat presided. The following members were present or absent as indicated:

List Present or Absent

Commissioners

Chairman Lee Jeffcoat - Present
Vice-Chairman Robbie Golightly – Present
Commissioner Jerry Jackson. – Present
Commissioner Roger Hall – Present
Commissioner Scott Yarborough - Absent

Administration

Chief Brent Blackwell – Present
Asst. Chief Ryan Jones - Present
Secretary Bonnie Fulton – Present
Accountant Ken Everham - Present

In compliance with the Freedom of Information Act, notices of this meeting were posted on district website, posted on public information board, & mailed to the local media or other interested parties that formally requested such copies.

Invocation was rendered and the beginning prayer was led by Mrs. Bonnie Fulton

Agenda items were addressed out of order as indicated.

1. **MEETING CALLED TO ORDER @7:00 pm**
2. **APPROVAL TO ADOPT CURRENT AGENDA** - Commissioner Jackson made a motion to adopt the current agenda. Motion seconded, vote unanimous, motion carried.
3. **APPROVAL OF PREVIOUS MONTHS MINUTES** Need to correct March Minutes, correct amount of payoff for Tahoe. Commissioner Jackson made a motion to approve May 2015 Minutes. Motion seconded, vote unanimous, motion carried.
4. **FINANCIAL AND DEPARTMENT REPORTS**
 - a. **Mr. Everham** –Mr. Everham gave overview of month end numbers. Discussion concerning where we may end up financially at year end.
 - b. **Chief Blackwell** – CAD report distributed, Chief went over numbers, increase in fire calls. Brush truck to be painted next week, looking at bumper that may be too tall, lights have been

installed, hoses in, don't have reels yet. Submitted applications for Lieutenants position. Department sent to call well out of district, but shared department calls is working well with all the additional coverage.

5. OLD/UNFINISHED BUSINESS

- a. **July 4th Event Status** – Classic Car is not yet concrete, Discussion of grass cutting, No one has been able to get in touch with Timmons about coming with food truck, If necessary Lee can do it on the Saturday before and freeze it, James Clayton might do it if we supply all ingredients. Fireworks being gotten from Poor Paul's again, Regional One is going to do a fly by just before National Anthem (Shelly Dill), Julie will be doing Pageant, Captain Holleman has found a band, Three vendors giving quotes for bouncy houses.
- b. **Brush Truck Status** – Covered in Chief's report.
- c. **Audit 2013-14 Status** – Auditors have everything they need, hopefully done in July.
- d. **Substation (Holston Creek) Report, Rep. Bob Walker & County Administrator Jim Hipp** – Tabled until next meeting (August), Grading moving forward, our side not yet graded, still think county is doing it for us.
- e. **Approval of Employee Handbook Revision** – Langley looked at it and made a few recommendations for changes, those changes have been made. Commissioner Jackson made a motion to adopt the Employee Handbook. Motion seconded, vote unanimous, motion carried.

6. NEW BUSINESS

- a. **Adopt Bond Resolution (Attorney Brad Love)** - Tabled until next meeting (August)
- b. **Final Budget Reading 2015-16** – Final is \$346,000, at 100% collection rate County estimates we will have \$335,000. Fire Prevention will be coming out of 1%, Public Relations coming from monies earned. Balance needed will be carried over from current year.

Commissioner Jackson made a motion to adopt this budget plus \$18,000 for Reserve Fund and a total milage rate of 19. Motion seconded, vote unanimous, motion carried.

Commissioner Jackson made a motion to go into Executive Session for Personnel and Contractual obligations. Motion seconded, vote unanimous, motion carried.

- 7. **EXECUTIVE SESSION** Personnel matters and contractual obligations, Commissioner Jackson made a motion to go into Executive Session. Motion seconded, vote unanimous, motion carried. Executive session started at 9:00 p.m.

8. CITIZENS AGENDA

- 9. **ADJOURNMENT** Commissioner Golightly made a motion to adjourn. Motion seconded, vote unanimous, motion carried.