



MINUTES

**Holly Springs Fire-Rescue District
Commission Board of Fire Control
Monday, February 17th, 2020
7:00pm**

A public meeting of the Holly Springs Fire-Rescue District Commission Board of Fire Control was held on, , 2020, at 7:00 pm. in the Clara W. Edwards Community Center of the Holly Springs Fire Department administrative building. Chairperson Lee Jeffcoat presided. The following members were present or absent as indicated:

List Present or Absent

Commissioners

Chairman Lee Jeffcoat – Present (by Phone)
Vice-Chairman Robbie Golightly – Present
Commissioner Jerry Jackson. – Present
Commissioner Roger Hall – Present
Commissioner Ronnie Garrett - Present

Administration

Chief Brent Blackwell – Present
Asst. Chief Ryan Jones -Present (by Phone)
Secretary Bonnie Fulton – Present

In compliance with the Freedom of Information Act, notices of this meeting were posted on district website, posted on public information board, & mailed to the local media or other interested parties that formally requested such copies.

Invocation was rendered and beginning prayer was led by Chief Blackwell.

Agenda items were addressed out of order as indicated.

- 1. MEETING CALLED TO ORDER**
- 2. APPROVAL TO ADOPT CURRENT AGENDA**
- 3. APPROVAL OF PREVIOUS MONTHS MINUTES** Nov 2019 and Jan 2020

Motion made to adopt previous months minutes, motion seconded, vote unanimous, motion carried.

- 4. FINANCIAL AND DEPARTMENT REPORTS**

Chief Blackwell went through financials. Squad 36 back in service. Maintenance is current. Computer classes are being used. Training is being ramped up. Hope to host classes. Discussed inability to schedule instructors or night classes.

5. OLD/UNFINISHED BUSINESS

- a. **Holston Creek Substation Report & Update** – Rain has held up the work. Brick masons can't lay brick in the rain. Brick face should be complete this week. Sign that will match Station 1 is being discussed. Put on hold until end of project.
- b. **Salary Employee Evaluation Program** – need SOP's/SOG's completed to be able to evaluate employees accurately. Team is working on it.
- c. **July 4th & Other 2020 Public Events Reports** – Commissioner Jeffcoat planning to cook, Julie has teenagers to help serve. Other plans in place. Normal plans are moving forward. Discussing food vendors/food trucks. Discussed music selections. Potential switch box for fireworks. Can we get donations for fireworks?

6. NEW BUSINESS

- a. **Resolution for BB&T Financing Support Vehicle Leasing** Chief presented 3 quotes from different places for trucks needed (F250 and Tahoe). (Dutro Ford Ohio, Vic Bailey Ford, Kevin Wittiker). Total resolution amount includes Light, striping, etc.

Commissioner Hall made a motion to adopt the Resolution from BB&T for \$138,500 for purchase of new trucks. Motion seconded, vote unanimous, motion carried.

- b. **Funding to replace fire damaged carpet in Conference Room** – Having trouble matching carpet. Suggestion to call Rene Poole (works for flooring company) and see what kind of price she can get for us.
- c. **Door Locks** – Key pads, we can't get in or out. Need to find different way to get in/out. Chief to look into key card entry.

7. EXECUTIVE SESSION - none

8. CITIZENS AGENDA - none

9. ADJOURNMENT - Commissioner Jackson made a motion to adjourn. Motion seconded, vote unanimous, motion carried. Meeting adjourned at 7:58 p.m.