



## MINUTES

**Holly Springs Fire-Rescue District  
Commission Board of Fire Control  
Tuesday January 14th, 2013  
7:00pm**

A public meeting of the Holly Springs Fire-Rescue District Commission Board of Fire Control was held on January 14<sup>th</sup>, 2014, at 7:00 pm. in the Clara W. Edwards Community Center of the Holly Springs Fire Department administrative building. Chairperson Roger Hall presided. The following members were present or absent as indicated:

*List Present or Absent*

*Commissioners*

Chairman Roger Hall - Present  
Vice-Chairman Robby Golightly – Present  
Commissioner Jerry Jackson. – Present  
Commissioner Lee Jeffcoat – Present  
Commissioner Scott Yarborough - Present

*Administration*

Chief Brent Blackwell – Present  
Secretary Bonnie Fulton – Present  
Accountant Ken Everham - Present

In compliance with the Freedom of Information Act, notices of this meeting were posted on district website, posted on public information board, & mailed to the local media or other interested parties that formally requested such copies.

Invocation was rendered and the beginning prayer was led by Captain Holleman.

Commissioner Hall requested that we move an Agenda item out of order. “Setup special meeting dates w/Former House of Representative Bob Walker” under New Business moved to this time in case Rep. Walker has some place else to be. **Commissioner Jackson made a motion to move this item, Motion seconded, Vote unanimous, motion carried.**

Representative Walker commended department, concerned with ISO out of Columbia, currently out supporting local departments. Running for office on County Level. Discussed his District Lines. Wants to set a meeting date to discuss what our concerns and needs are so he will know how best to serv us. Meeting date set for Friday February 7<sup>th</sup>, 2014 at 5:00 p.m.

Agenda items were addressed out of order as indicated

### **1. APPROVAL OF DECEMBER 2013 MEETING MINUTES**

Commissioner Jackson made a motion to approve the December 2013 Meeting minutes. Motion seconded, vote unanimous, motion carried.

## 2. DISTRICT OPERATIONS REPORTS

**Financials:** Mr. Everham did an overview of month end financials.

**Chief's Report :** CAD report for December handed out. Joint contract for HSF/DRFD handed out for review and signature, highlighted items are only changes for this year. **Commissioner Jeffcoat made a motion to accept the contract. Motion seconded, vote unanimous, motion carried.** Door lock system – 3 companies have been contacted for quotes, 2 responded: Stewart Electronics was \$6260 and included 199 users and replacement of entire system including wiring; AAA Locksmith was \$3689 and included 500 users and uses existing wiring. Open Discussion – New system would still require a new computer to manage it. **Commissioner Hall made a motion to replace the current system at a cost of no more than \$3700. And to update the computer in Chief's office to support the system at an unnamed sum of money. Motion seconded, Vote unanimous, motion carried.**

**Upcoming Events** – Physicals being done tomorrow. Bloodborne Pathogens class being done next week.

## 3. OLD BUSINESS

**Workmans Comp Deductible** – Copies of letter from Liberty handed out. Explained that deductible would only save us \$46. Agreed that we would not pay the \$500 deductible.

## 4. NEW BUSINESS

**Accident Insurance up for Renewal** Commissioner Jeffcoat gave an explanation of benefit. **Commissioner Jeffcoat made a motion to approve renewal of benefit. Motion seconded, vote unanimous, motion carried.**

**Recognize HSF/DR Support Team President** – Table until next month

**Appoint new HSF/DR Support Team President** – **Commissioner Jeffcoat made a motion that Elton Chapman be appointed as new HSF/DRST President (Mr. Chapman accepted). Motion seconded, vote unanimous, motion carried.**

**Commissioners Constitution and ByLaws Revision Plan** – Revision handed out, Meeting dates will be as follows:

March 4<sup>th</sup> – 1<sup>st</sup> draft reading completed and reviewed by board members

April 8<sup>th</sup> – 2<sup>nd</sup> draft reading completed and reviewed by board members

May 6<sup>th</sup> – 3<sup>rd</sup> draft reading completed and reviewed by board members. Final draft sent to department attorney for review. Final draft voted on by board.

**Setup joint meeting w/Commissioner/Firefightre/Support Planning meeting and meal**

Meeting set for February 4<sup>th</sup> after Commission meeting, to include all department members and staff, with meal @ 6:30.

**Re-Joining the S.C. Special Purpose District Association** – cost is \$200 per \$100,000 budgeted. Training for board members, free advice on certain legal issues, ethics training, etc. Should be around \$400 annually. **Commissioner Golightly made a motion to re-join the Association, motion seconded, vote unanimous, motion carried.**

**Website Renewal Agreement** - \$750 includes maintenance, domain name, new page for Support Team, etc. **Commissioner Jackson made a motion to approve the Renewal Agreement. Motion seconded, vote unanimous, motion carried.**

**Emergency Spending** – current Cap for Chief is \$1000. Due to an issue during the holidays with Service 1, the following motion was made. **Commissioner Jackson made a motion that in the event of an emergency, up to \$5000 may be approved by the Commission Chair and Commission Treasurer without a meeting being called. Motion seconded, vote unanimous, motion carried.**

**Chief** – Feels like there is a need in the community that is not being addressed during cold weather. Wants to set up a fundraiser, possibly through Support Team, to raise money for blankets etc to be given out to the needy. Could include helping Backpack Ministry at HSBC. Details to be worked out.

5. **EXECUTIVE SESSION** - Personnel Issues  
**Commissioner Jackson made a motion to go into Executive Session. Motion seconded, vote unanimous, motion carried.** Executive Session started at 8:29p.m.
6. **ADJOURNMENT**  
Meeting adjourned at 9:25p.m.