



MINUTES

**Holly Springs Fire-Rescue District
Commission Board of Fire Control
Tuesday, December 8th, 2015
7:00pm**

A public meeting of the Holly Springs Fire-Rescue District Commission Board of Fire Control was held on Tuesday, December 8th, 2015, at 7:00 pm. in the Clara W. Edwards Community Center of the Holly Springs Fire Department administrative building. Chairperson Lee Jeffcoat presided. The following members were present or absent as indicated:

List Present or Absent

Commissioners

Chairman Lee Jeffcoat - Present
Vice-Chairman Robbie Golightly – Present
Commissioner Jerry Jackson. – Present
Commissioner Roger Hall – Present
Commissioner Scott Yarborough - Absent

Administration

Chief Brent Blackwell – Present
Asst. Chief Ryan Jones - Present
Secretary Bonnie Fulton – Present

In compliance with the Freedom of Information Act, notices of this meeting were posted on district website, posted on public information board, & mailed to the local media or other interested parties that formally requested such copies.

Invocation was rendered and the beginning prayer was led by Mrs. Bonnie Fulton.

Agenda items were addressed out of order as indicated.

1. **MEETING CALLED TO ORDER @7:03 p.m.**
2. **APPROVAL TO ADOPT CURRENT AGENDA** Commissioner Jackson made a motion to adopt the current agenda with the addition of Next Years Meeting Dates added to New Business. Motion seconded, vote unanimous, motion carried.
3. **APPROVAL OF PREVIOUS MONTHS MINUTES** Commissioner Jackson made a motion to adopt November 2015 Meeting Minutes. Motion seconded, vote unanimous, motion carried.

Commissioner Jeffcoat mentioned that Minutes from Special Meeting were not included and needed to be approved at the next Meeting.

4. **FINANCIAL AND DEPARTMENT REPORTS**

- a. **Mr. Skinner** – None yet available. \$17K in General Budget, \$40K in Reserve.
- b. **Chief Blackwell** – Christmas Banquet, Dec 11; Santa Cruz, Dec 20th, 4 Santa's, need all the

help that we can get. We have 3 Santa's right now, maybe Tony for the 4th?

Business as normal, couple of house fires this month

5. OLD/UNFINISHED BUSINESS

- a. New Engine Company Update – Tentatively “Engine 2” overview. Still finishing up specs to prepare to send out for bids. Asst. Chief Jones highlighted items for the truck. Handed out a tentative drawing. Will be a direct Engine 3 replacement. Hoping for \$400K bids. Discussion concerning specs and questions asked. Every item comes down to the price. Additions or deductions will be made based on first sets of bids. Spreadsheet of potential payments over 10 years was looked at. First payment would be almost 2 years after order is placed. Recommended that requests for bids go out now.
- b. Holston Creek Station Update – Went to County Council meeting, went well, land is graded, grass seed has been purchased, Dec 21 is final reading, then we will get lease and we can go forward with next step for building.

6. NEW BUSINESS

- a. Discussion of CPA for 2014-15 Audit – need to start getting bids to CPA's, Chris Skinner can do this audit as he was not our accountant for the year. Last year we sent out 6, and will send to the same list plus Chris Skinner.
- b. Determine Meeting Dates for 2016
 - January 19
 - February 15
 - March 22
 - April 18
 - May 24
 - June 20
 - July 26
 - August 16
 - September 20
 - October 18
 - November 14
 - December 20

7. EXECUTIVE SESSION

8. CITIZENS AGENDA

- 9. **ADJOURNMENT** Commissioner Jackson made a motion to adjourn. Motion seconded, vote unanimous, motion carried. Meeting adjourned at 7:37 p.m.