



MINUTES

Holly Springs Fire-Rescue District Commission Board of Fire Control

Monday, November 19th, 2018
7:00pm

A public meeting of the Holly Springs Fire-Rescue District Commission Board of Fire Control was held on November 19th, 2018, at 7:00 pm. in the Clara W. Edwards Community Center of the Holly Springs Fire Department administrative building. Chairperson Lee Jeffcoat presided. The following members were present or absent as indicated:

List Present or Absent

Commissioners

Chairman Lee Jeffcoat - Present
Vice-Chairman Robbie Golightly – Present
Commissioner Jerry Jackson. – Present
Commissioner Roger Hall – Present
Commissioner Ronnie Garrett - Late

Administration

Chief Brent Blackwell – Present
Asst. Chief Ryan Jones -Present
Secretary Bonnie Fulton – Late

In compliance with the Freedom of Information Act, notices of this meeting were posted on district website, posted on public information board, & mailed to the local media or other interested parties that formally requested such copies.

Invocation was rendered and beginning prayer was led by Mr. Hugh Jackson

Agenda items were addressed out of order as indicated.

1. **MEETING CALLED TO ORDER @ 7:05 p.m.**
2. **SWEARING IN OF BOARD MEMBERS FOR NEW TERMS-** Mr. Hugh Jackson
3. **APPROVAL TO ADOPT CURRENT AGENDA** Commissioner Jackson made a motion to approve current agenda with addition (item 6d). Motion seconded, vote unanimous, motion carried.
4. **APPROVAL OF PREVIOUS MONTHS MINUTES** Tabled until December meeting
5. **FINANCIAL AND DEPARTMENT REPORTS**

No financials to report, bank balance is at \$28,416.
Chief reported on equipment and calls for previous month. Also reported on District 1 exercise today.
6. **OLD/UNFINISHED BUSINESS**

- a. Christmas Public Relations Event – Inman parade is Dec. 1st, Startex/DFD parade is Dec. 8th, we are partnering with District 1’s Christmas for All event and donating toys. Santa Cruz scheduled for Dec. 23rd, we need drivers, getting Santa’s
- b. SAFER Grant Update – Volunteer Incentive – Launch is Jan 1st, need to work on schedule, make sure they clock in and out, have a plan to get gift cards.
- c. Holston Creek Station Report/Update – Engineers are behind, we are waiting for permits to get started.
- d. Website Discussion – several items discussed to complete update of website

7. NEW BUSINESS

- a. Admin Assistant Job Duty change – add Notary Public,
- b. 2018 Firefighters Gift (Exec Session)
- c. Fire Chief Employment Contract (Exec Session)

8. EXECUTIVE SESSION Commissioner Jackson made a motion to go into Executive Session. Motion seconded, vote unanimous, motion seconded. Executive Session began at 8:10 p.m.

Commissioner Jackson made a motion to come out of Executive Session. Motion seconded, vote unanimous, motion carried. Executive Session ended at 8:39 p.m.

Commissioner Hall made a motion to continue the agreement with Jim Jackson as webmaster, approving funds not to exceed \$1800 annually. Motion seconded, vote unanimous (4/0, Jerry abstained), motion carried.

Commissioner Jackson made a motion to spend up to \$4000 for the 2018 firefighter gifts. Motion seconded, vote unanimous, motion carried.

Commissioner Jackson made a motion to enter into an Employment Agreement between the Holly Springs Fire District and William Brent Blackwell for the position of Fire Chief, full time, beginning January 1, 2019 for a period of five years, expiring December 31, 2023. This contract can be renewed at any time. It will be for the compensation amount beginning at \$59,755.00 per year plus standard benefit package and standard retirement, and vacation time. The duties are set forth in the contract and all stipulations. Motion seconded, vote unanimous, motion carried.

Commissioner Jackson made a motion to cancel December 2018 Commission Meeting and approve January 14th for the first meeting of the New Year. Motion seconded, vote unanimous, motion carried.

9. CITIZENS AGENDA

10. ADJOURNMENT Commissioner Jackson made a motion to adjourn. Motion seconded, vote unanimous, motion carried. Meeting adjourned at 8:44 p.m.