



MINUTES

**Holly Springs Fire-Rescue District
Commission Board of Fire Control
Tuesday, November 21st, 2017
7:00pm**

A public meeting of the Holly Springs Fire-Rescue District Commission Board of Fire Control was held on, November 21st, 2017, at 7:00 pm. in the Clara W. Edwards Community Center of the Holly Springs Fire Department administrative building. Chairperson Lee Jeffcoat presided. The following members were present or absent as indicated:

List Present or Absent

Commissioners

Chairman Lee Jeffcoat - Present
Vice-Chairman Robbie Golightly – Present
Commissioner Jerry Jackson – Absent
Commissioner Roger Hall – Absent
Commissioner Ronnie Garrett - Present

Administration

Chief Brent Blackwell – Present
Asst. Chief Ryan Jones - Present
Secretary Bonnie Fulton – Present

In compliance with the Freedom of Information Act, notices of this meeting were posted on district website, posted on public information board, & mailed to the local media or other interested parties that formally requested such copies.

Agenda items were addressed out of order as indicated.

- 1. MEETING CALLED TO ORDER @ 7:22 p.m.**
- 2. APPROVAL TO ADOPT CURRENT AGENDA** Commissioner Golightly made a motion to adopt the current agenda. Motion seconded, vote unanimous, motion carried.
- 3. APPROVAL OF PREVIOUS MONTHS MINUTES** September/October 2017 – Commissioner Golightly made a motion to approve both month's minutes, motion seconded, vote unanimous, motion carried.
- 4. FINANCIAL AND DEPARTMENT REPORTS**

Financials – handouts given to commissioners, Asst. Chief Jones went through numbers of all accounts. Audit has begun, some information to Greene & Finney already.

Chief's Report – more public relations going on especially between churches, Bethlehem Walk getting ready to start at Holston Creek (12/15-12/17), we assisted in filling HSBC food pantry, have spent some time recently at Little Mountain.

At this time Chief Blackwell and Asst. Chief Jones left for a structure fire.

5. OLD/UNFINISHED BUSINESS

- a. SAFER Grant Full Time Staffing Report – report will have to wait until Asst. Chief Jones is available. Top picks will be brought to commissioners for approval.
- b. Holston Creek Substation Report – Commissioner Golightly has spoken with architect, but having trouble communicating with civil engineer. Things are close to being ready and we should have biddable drawings in the next week or two. Commissioners will get together to meet with engineers etc. Permits are already being applied for.
- c. Christmas Public Relations Report – Banquet Dec. 2nd, at Links O’Tryon has been confirmed; possibly will put the new engine in some local parades (Spartanburg, Inman, Landrum, Campobello); Santa Cruz is scheduled for Dec 17 and we currently have 3 Santa’s (need one more) and need drivers and kids; Zoo is open again but have not heard from David yet this year.

6. NEW BUSINESS

- a. Meeting Dates for 2018
 - January 22nd
 - February 19th
 - March 26th
 - April 23rd
 - May 28th
 - June 25th
 - July 30th
 - August 27th
 - September 17th
 - October 22nd
 - November 19th
 - December 18th (Tuesday)

- b. Department Website – discussion about Department Website is ongoing

7. EXECUTIVE SESSION

8. CITIZENS AGENDA

- 9. **ADJOURNMENT** Commissioner Golightly made a motion to adjourn. Motion seconded, vote unanimous, motion carried. Meeting adjourned at 8:00 p.m.